

SUPPLEMENTAL/BID BULLETIN NO. 2

PROJECT : **Various Chairs (under Framework Agreement) under Project Identification No. LBP-GIBAC-FRA-GS-20250502-01**

IMPLEMENTOR : **Bids and Awards Committee for Goods and Infrastructure (GI-BAC)**

DATE : **18 June 2025**

This Supplemental/Bid Bulletin is issued to modify, amend and/or clarify specific items in the Bidding Documents. It shall form an integral part of the Bidding Documents.

Modification, amendment and/or clarification:

1. The Bill of Quantities (Annexes E-1 to E-4), Technical Specifications (Section VII) and Checklist of Bidding Documents (Item No. 12 of Technical Documents and Item No. 3 of Financial Component) have been revised. Please see attached revised Annexes E-1 to E-4 and specific sections of the Bidding Documents.
2. The Submission and Opening of Bids is rescheduled on June 26, 2025 at 10:00 A.M. through videoconferencing using Microsoft (MS) Teams application.


EMMANUEL G. HIO, JR.
Chairperson, GI-BAC

PROJECT : Various Chairs for Various LANDBANK Branches/Field Units

SUBJECT : Bill of Quantities

SUMMARY/BREAKDOWN OF VARIOUS CHAIRS PER REGION					
Type	Quantity	Unit Cost	Delivery Cost	Total unit cost	Total
Region 1 (Ilocos Sur)					
Senior Executive Chair	3	P _____	P _____	P _____	P _____
Junior Executive Chair	4	P _____	P _____	P _____	P _____
Clerical/Teller's Chair	15	P _____	P _____	P _____	P _____
Teller's Chair	15	P _____	P _____	P _____	P _____
Guest Chair for Manager	6	P _____	P _____	P _____	P _____
Pantry Chair	5	P _____	P _____	P _____	P _____
Subtotal					P _____
Region 2 (Cagayan Valley)					
Senior Executive Chair	3	P _____	P _____	P _____	P _____
Junior Executive Chair	4	P _____	P _____	P _____	P _____
Clerical/Teller's Chair	15	P _____	P _____	P _____	P _____
Teller's Chair	15	P _____	P _____	P _____	P _____
Guest Chair for Manager	6	P _____	P _____	P _____	P _____
Pantry Chair	5	P _____	P _____	P _____	P _____
Subtotal					P _____
Region 3 (Central Luzon)					
Senior Executive Chair	3	P _____	P _____	P _____	P _____
Junior Executive Chair	4	P _____	P _____	P _____	P _____
Clerical/Teller's Chair	15	P _____	P _____	P _____	P _____
Teller's Chair	15	P _____	P _____	P _____	P _____
Guest Chair for Manager	6	P _____	P _____	P _____	P _____
Pantry Chair	5	P _____	P _____	P _____	P _____
Subtotal					P _____
Region 4 (CALABARZON)					
Senior Executive Chair	3	P _____	P _____	P _____	P _____
Junior Executive Chair	4	P _____	P _____	P _____	P _____
Clerical/Teller's Chair	15	P _____	P _____	P _____	P _____
Teller's Chair	15	P _____	P _____	P _____	P _____
Guest Chair for Manager	6	P _____	P _____	P _____	P _____
Pantry Chair	5	P _____	P _____	P _____	P _____
Subtotal					P _____
Region 5 (BICOL REGION)					
Senior Executive Chair	3	P _____	P _____	P _____	P _____
Junior Executive Chair	4	P _____	P _____	P _____	P _____
Clerical/Teller's Chair	15	P _____	P _____	P _____	P _____
Teller's Chair	15	P _____	P _____	P _____	P _____
Guest Chair for Manager	6	P _____	P _____	P _____	P _____
Pantry Chair	5	P _____	P _____	P _____	P _____
Subtotal					P _____

Revised Annex E-1

SUMMARY/BREAKDOWN OF VARIOUS CHAIRS PER REGION					
Type	Quantity	Unit Cost	Delivery Cost	Total unit cost	Total
Region 6 (WESTERN VISAYAS)					
Senior Executive Chair	3	P _____	P _____	P _____	P _____
Junior Executive Chair	4	P _____	P _____	P _____	P _____
Clerical/Teller's Chair	15	P _____	P _____	P _____	P _____
Teller's Chair	15	P _____	P _____	P _____	P _____
Guest Chair for Manager	6	P _____	P _____	P _____	P _____
Pantry Chair	5	P _____	P _____	P _____	P _____
Subtotal					P _____
Region 7 (CENTRAL VISAYAS)					
Senior Executive Chair	3	P _____	P _____	P _____	P _____
Junior Executive Chair	4	P _____	P _____	P _____	P _____
Clerical/Teller's Chair	15	P _____	P _____	P _____	P _____
Teller's Chair	15	P _____	P _____	P _____	P _____
Guest Chair for Manager	6	P _____	P _____	P _____	P _____
Pantry Chair	5	P _____	P _____	P _____	P _____
Subtotal					P _____
Region 8 (EASTERN VISAYAS)					
Senior Executive Chair	3	P _____	P _____	P _____	P _____
Junior Executive Chair	4	P _____	P _____	P _____	P _____
Clerical/Teller's Chair	15	P _____	P _____	P _____	P _____
Teller's Chair	15	P _____	P _____	P _____	P _____
Guest Chair for Manager	6	P _____	P _____	P _____	P _____
Pantry Chair	5	P _____	P _____	P _____	P _____
Subtotal					P _____
Region 9 (ZAMBOANGA PENINSULA)					
Senior Executive Chair	3	P _____	P _____	P _____	P _____
Junior Executive Chair	4	P _____	P _____	P _____	P _____
Clerical/Teller's Chair	15	P _____	P _____	P _____	P _____
Teller's Chair	15	P _____	P _____	P _____	P _____
Guest Chair for Manager	6	P _____	P _____	P _____	P _____
Pantry Chair	5	P _____	P _____	P _____	P _____
Subtotal					P _____
Region 10 (NORTHERN MINDANAO)					
Senior Executive Chair	3	P _____	P _____	P _____	P _____
Junior Executive Chair	4	P _____	P _____	P _____	P _____
Clerical/Teller's Chair	15	P _____	P _____	P _____	P _____
Teller's Chair	15	P _____	P _____	P _____	P _____
Guest Chair for Managers	6	P _____	P _____	P _____	P _____
Pantry Chair	5	P _____	P _____	P _____	P _____
Subtotal					P _____

Revised Annex E-2

SUMMARY/BREAKDOWN OF VARIOUS CHAIRS PER REGION					
Type	Quantity	Unit Cost	Delivery Cost	Total unit cost	Total
Region 11 (DAVAO REGION)					
Senior Executive Chair	3	P _____	P _____	P _____	P _____
Junior Executive Chair	4	P _____	P _____	P _____	P _____
Clerical/Teller's Chair	15	P _____	P _____	P _____	P _____
Teller's Chair	15	P _____	P _____	P _____	P _____
Guest Chair for Manager	6	P _____	P _____	P _____	P _____
Pantry Chair	5	P _____	P _____	P _____	P _____
Subtotal					P _____
Region 12 (SOCCSKSARGEN)					
Senior Executive Chair	3	P _____	P _____	P _____	P _____
Junior Executive Chair	4	P _____	P _____	P _____	P _____
Clerical/Teller's Chair	15	P _____	P _____	P _____	P _____
Teller's Chair	15	P _____	P _____	P _____	P _____
Guest Chair for Manager	6	P _____	P _____	P _____	P _____
Pantry Chair	5	P _____	P _____	P _____	P _____
Subtotal					P _____
Region 13 (CARAGA REGION)					
Senior Executive Chair	3	P _____	P _____	P _____	P _____
Junior Executive Chair	4	P _____	P _____	P _____	P _____
Clerical/Teller's Chair	15	P _____	P _____	P _____	P _____
Teller's Chair	15	P _____	P _____	P _____	P _____
Guest Chair for Manager	6	P _____	P _____	P _____	P _____
Pantry Chair	5	P _____	P _____	P _____	P _____
Subtotal					P _____
Region 14 (NCR)					
Senior Executive Chair	3	P _____	P _____	P _____	P _____
Junior Executive Chair	4	P _____	P _____	P _____	P _____
Clerical/Teller's Chair	15	P _____	P _____	P _____	P _____
Teller's Chair	15	P _____	P _____	P _____	P _____
Guest Chair for Manager	6	P _____	P _____	P _____	P _____
Pantry Chair	5	P _____	P _____	P _____	P _____
Subtotal					P _____
Region 15 (CAR)					
Senior Executive Chair	3	P _____	P _____	P _____	P _____
Junior Executive Chair	4	P _____	P _____	P _____	P _____
Clerical/Teller's Chair	15	P _____	P _____	P _____	P _____
Teller's Chair	15	P _____	P _____	P _____	P _____
Guest Chair for Manager	6	P _____	P _____	P _____	P _____
Pantry Chair	5	P _____	P _____	P _____	P _____
Subtotal					P _____

Revised Annex E-3

SUMMARY/BREAKDOWN OF VARIOUS CHAIRS PER REGION					
Type	Quantity	Unit Cost	Delivery Cost	Total unit cost	Total
Region 16 (BARMM)					
Senior Executive Chair	3	P _____	P _____	P _____	P _____
Junior Executive Chair	4	P _____	P _____	P _____	P _____
Clerical/Teller's Chair	15	P _____	P _____	P _____	P _____
Teller's Chair	15	P _____	P _____	P _____	P _____
Guest Chair for Manager	6	P _____	P _____	P _____	P _____
Pantry Chair	5	P _____	P _____	P _____	P _____
Subtotal					P _____
Region 17 (MIMAROPA)					
Senior Executive Chair	3	P _____	P _____	P _____	P _____
Junior Executive Chair	4	P _____	P _____	P _____	P _____
Clerical/Teller's Chair	15	P _____	P _____	P _____	P _____
Teller's Chair	15	P _____	P _____	P _____	P _____
Guest Chair for Manager	6	P _____	P _____	P _____	P _____
Pantry Chair	5	P _____	P _____	P _____	P _____
Subtotal					P _____
GRANDTOTAL (INCLUSIVE OF VAT)					P _____

Note: The Bidder shall fill in rates and prices for all items of the Bill of Quantities. Bids not addressing or providing all of the required items in the Bill of Quantities shall be considered nonresponsive and, thus, automatically disqualified. In this regard, where a required item is provided, but no price is indicated, the same shall be considered as nonresponsive, but specifying a "0" (zero) for the said item would mean that it is being offered for free.

Name of Supplier/Bidder

Representative

Position

Revised Annex E-4

Technical Specifications

Specification	Statement of Compliance														
	<p>Bidders must signify their compliance with the Technical Specifications/Terms of Reference by stating below either “Comply” or “Not Comply”</p> <p>Statements of “Comply” or “Not Comply” must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer’s un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidders statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the applicable laws and issuances.</p>														
<p style="text-align: center;">Various Chairs (under Framework Agreement)</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center;">Type of Chairs</th><th style="text-align: center;">No. of Units</th></tr> </thead> <tbody> <tr> <td>Senior Executive Chair</td><td style="text-align: center;">51</td></tr> <tr> <td>Junior Executive Chair</td><td style="text-align: center;">68</td></tr> <tr> <td>Clerical/Teller’s Chair</td><td style="text-align: center;">255</td></tr> <tr> <td>Teller’s Chair</td><td style="text-align: center;">255</td></tr> <tr> <td>Guest Chair for Manager</td><td style="text-align: center;">102</td></tr> <tr> <td>Pantry Chair</td><td style="text-align: center;">85</td></tr> </tbody> </table> <ol style="list-style-type: none"> Terms of Reference and specifications per attached Revised Annexes D-1 to D-10. Documentary requirements enumerated in Annex D-2 of the Terms of Reference shall be submitted in Eligibility and Technical Component to support the compliance of the Bid to the technical specifications and other requirements and Bill of Quantities (Revised Annexes E-1 to E-4). 	Type of Chairs	No. of Units	Senior Executive Chair	51	Junior Executive Chair	68	Clerical/Teller’s Chair	255	Teller’s Chair	255	Guest Chair for Manager	102	Pantry Chair	85	<p style="text-align: center;">Please state here either “Comply” or “Not Comply”</p>
Type of Chairs	No. of Units														
Senior Executive Chair	51														
Junior Executive Chair	68														
Clerical/Teller’s Chair	255														
Teller’s Chair	255														
Guest Chair for Manager	102														
Pantry Chair	85														

Non-submission of the documentary requirements enumerated in said Annexes may result in the post-disqualification of the bidder.	
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Conforme:

Name of Bidder

Signature over Printed Name of
Authorized Representative

Position

Checklist of Bidding Documents for Procurement of Goods and Services

The documents for each component should be arranged as per this Checklist. Kindly provide guides or dividers with appropriate labels.

Eligibility and Technical Components (PDF File)

- ***The Eligibility and Technical Component shall contain documents sequentially arranged as follows:***

- **Eligibility Documents – Class “A”**

Legal Eligibility Documents

1. Valid PhilGEPS Registration Certificate (Platinum Membership) (all pages)

Technical Eligibility Documents

2. Duly notarized Secretary's Certificate attesting that the signatory is the duly authorized representative of the prospective bidder, and granted full power and authority to do, execute and perform any and all acts necessary and/or to represent the prospective bidder in the bidding, if the prospective bidder is a corporation, partnership, cooperative, or joint venture or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder. (sample form - Form No. 7).
3. Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid, within the last five (5) years from the date of submission and receipt of bids. The statement shall include all information required in the sample form (Form No. 3).
4. Statement of the prospective bidder identifying its Single Largest Completed Contract (SLCC) similar to the contract to be bid within the relevant period as provided in the Bidding Documents. The statement shall include all information required in the sample form (Form No. 4).

Financial Eligibility Documents

5. The prospective bidder's audited financial statements, showing, among others, the prospective bidder's total and current assets and liabilities, stamped "received" by the BIR or its duly accredited and authorized institutions, for the preceding calendar year which should not be earlier than two (2) years from the date of bid submission.
6. The prospective bidder's computation for its Net Financial Contracting Capacity (NFCC) following the sample form (Form No. 5), or in the case of

Procurement of Goods, a committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation.

○ **Eligibility Documents – Class “B”**

7. Duly signed valid joint venture agreement (JVA), in case the joint venture is already in existence. In the absence of a JVA, duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful shall be included in the bid. Failure to enter into a joint venture in the event of a contract award shall be ground for the forfeiture of the bid security. Each partner of the joint venture shall submit its legal eligibility documents. The submission of technical and financial eligibility documents by any of the joint venture partners constitutes compliance, provided, that the partner responsible to submit the NFCC shall likewise submit the statement of all its ongoing contracts and Audited Financial Statements.
8. For foreign bidders claiming by reason of their country's extension of reciprocal rights to Filipinos, Certification from the relevant government office of their country stating that Filipinos are allowed to participate in government procurement activities for the same item or product.
9. Certification from the DTI if the Bidder claims preference as a Domestic Bidder.

○ **Technical Documents**

- Bid Security (if in the form of a Surety Bond, submit also a certification issued by the Insurance Commission).
- Section VI – Framework Agreement List with signature of bidder's authorized representative.
- **Revised Section VII** – Specifications with response on compliance and signature of bidder's authorized representative.
- Duly notarized Omnibus Sworn Statement (OSS) (sample form - Form No.6).

Note: During the opening of the first bid envelopes (Eligibility and Technical Component), only the above documents will be checked by the BAC if they are all present using a non-discretionary “pass/fail” criterion to determine each bidder's compliance with the documents required to be submitted for eligibility and the technical requirements.

○ **Other Documents to Support Compliance with Technical Specifications [must be submitted inside the first bid envelope (Eligibility and Technical Component)].**

14. List of at least five (5) contract agreements or purchase orders or equivalent documents from three (3) different clients for completed projects in the years 2022, 2023 and 2024, with at least one (1) contract agreements or purchase orders or equivalent documents for each year indicating the names of the

projects, names of clients, complete addresses, contact persons and contact details supported by copies of Contract Agreement and/or Purchase Order for each completed project.

15. Land Transportation Office Official Receipt and Certificate of Registration or other documents showing proof of ownership/right to use of at least one (1) service delivery vehicle.
16. Detailed drawings printed on the supplier's official letterhead and signed by authorized representative indicating the following:
 - a. Model Name and Type
 - b. Perspective/Photo of the item
 - c. Drawing/Sketch views with dimensions/measurements (Plan/Top View, Front Elevation, Right Elevation, Rear Elevation).
 - d. Complete description of the items including parts and components.
- **Post-Qualification Documents/Requirements – [The bidder may submit the following documents/requirements within five (5) calendar days after receipt of Notice of Post-Qualification]:**
 17. Business Tax Returns per Revenue Regulations 3-2005 (BIR No.2550 Q) VAT or Percentage Tax Returns for the last two (2) quarters filed manually or through EFPS.
 18. Latest Income Tax Return filed manually or through EFPS.
 19. Original copy of Bid Security (if in the form of a Surety Bond, submit also a certification issued by the Insurance Commission).
 20. Original copy of duly notarized Omnibus Sworn Statement (OSS) (sample form - Form No.6).
 21. Duly notarized Secretary's Certificate designating the authorized signatory in the Contract Agreement if the same is other than the bidder's authorized signatory in the bidding (sample form – Form No. 7).

Financial Component (PDF File)

- ***The Financial Component shall contain documents sequentially arranged as follows:***
 1. Duly filled out Bid Form signed by the Bidder's authorized representative (sample form - Form No.1).
 2. Duly filled out Revised Schedule of Prices signed by the Bidder's authorized representative (sample form - Form No.2).
 3. Duly filled out Bill of Quantities Form signed by the bidder's authorized representative (**Revised Annexes E-1 to E-4**).

Note: The forms attached to the Bidding Documents may be reproduced or reformatted provided the information required in the original forms and other requirements like signatures, if applicable, are complied with in the submittal.